

Re-inventing Diversity for Today's USDA (Employees/Supervisors) Fiscal Year 2009

Login to AgLearn: <http://www.aglearn.usda.gov> Select: "Learner Login"

Click on: "Go to Learning Plan"

The screenshot shows the AgLearn dashboard for Hilda Roberts. The top navigation bar includes 'Personal', 'Learning', and 'Career'. Below this, a 'Learning Plan' section is highlighted with a green circle around the 'Go to Learning Plan' button. The main content area displays a table of training items.

Title	Type	Required By
Re-inventing Diversity for Todays USDA (Supervisors) Fiscal Year 2009	Icon	1/31/2009

Locate the title for the training: "Re-inventing Diversity for Todays USDA (Employees) Fiscal Year 2009"

and select: "Launch Content"

Learning Plan

This page displays the complete list of the items specifically assigned to you based on your learning needs. The list includes items that you are required to complete on a recurring basis as well.

Group Plan by:

Field Choose

[Expand All] [Collapse All]

The screenshot shows the 'Learning Plan' table. The table has columns for Title, Type, Required By, Status, Action, and Remove. The 'Re-inventing Diversity for Todays USDA (Supervisors) Fiscal Year 2009' item is highlighted, and the 'Launch content' button in the Action column is circled in green.

Title	Type	Required By	Status	Action	Remove
AgLearn 2008 Supervisors Training	Icon		Available	Launch content	Icon
Re-inventing Diversity for Todays USDA (Supervisors) Fiscal Year 2009	Icon	1/31/2009	Available	Launch content	Icon

You must start with "Getting Started". This is the module that checks your system compatibility.

Online Content Structure

Re-inventing Diversity for Todays USDA (Supervisors) Fiscal Year 2009

Web Based USDA-ASCR-2008-Diversity-Sup

Revision: 1 - 10/30/2008 01:58 PM America/Chicago

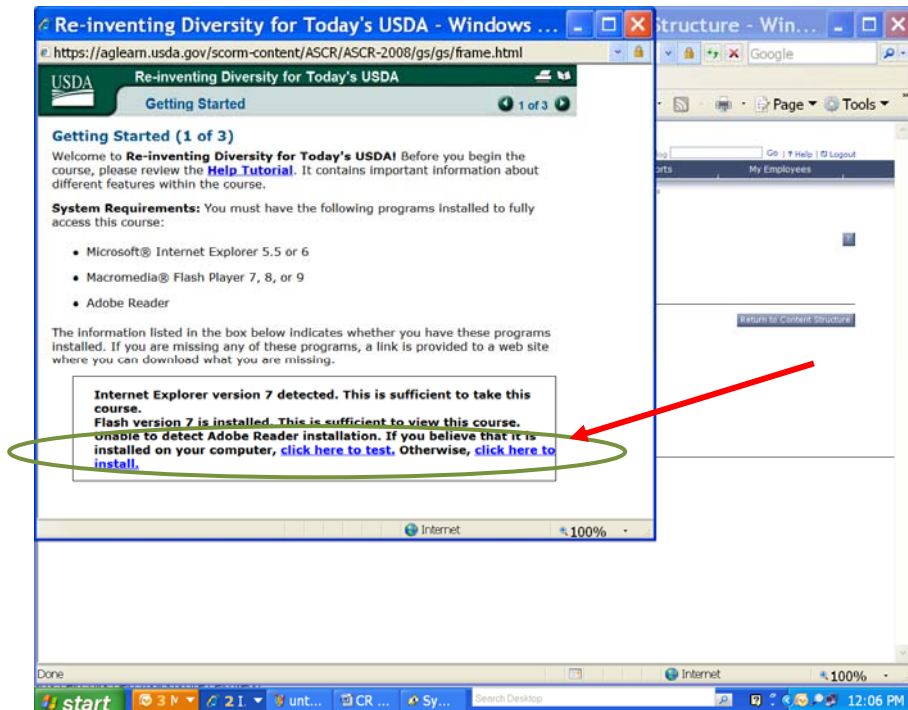
The screenshot shows the 'Online Content Structure' table. The table lists various content items. The 'Getting Started' item is circled in green.

Content Structure
Getting Started
Getting Started
Civil Rights Diversity
Introduction
Five Assumptions About Diversity
Diversity, Worldviews, and the Role of Unconscious Bias
Leadership, Relationships, and Conclusion

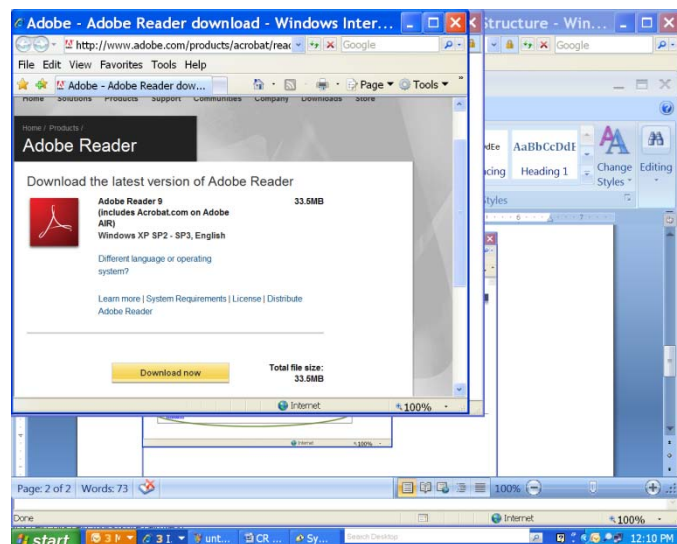
Note: The following is an example of needed system check incompatibility. IT IS DOUBTFUL THAT YOU WILL RECEIVE THIS; BUT IF YOU receive any non-compatibility message, THE PROPER ACTION NEEDS TO BE TAKEN BEFORE YOU CAN CONTINUE AND GET CREDIT FOR THE ONLINE COURSE.

Notice the next screen shot. The AgLearn system was “unable to detect ADOBE reader on my computer, the system gives me the option to “click here to install” ADOBE reader. Your computer must pass ALL of the “system checks” for you to properly receive credit for the training.

If you are missing any of these programs, a link is provided to a web site where you can download what you are missing.

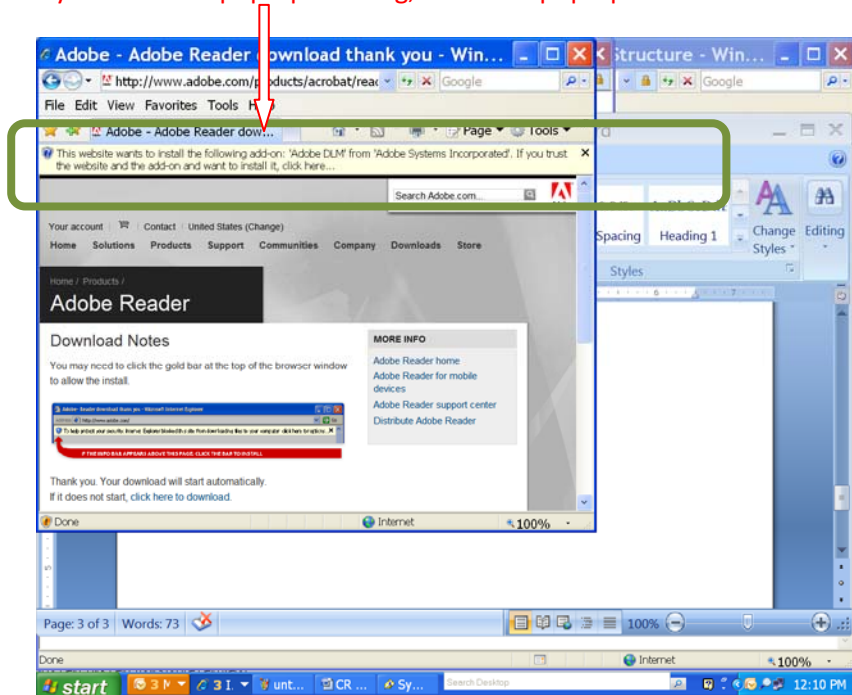


Follow any instructions to install “missing” software.



Example instructions for “missing ADOBE Reader”:

If you receive a pop-up warning, click the “pop-up” and select “Install Active-X”.



The Download may take a minute to start; and take a few minutes to download, configure and install.

32% Adobe Download Manager p...



Adobe

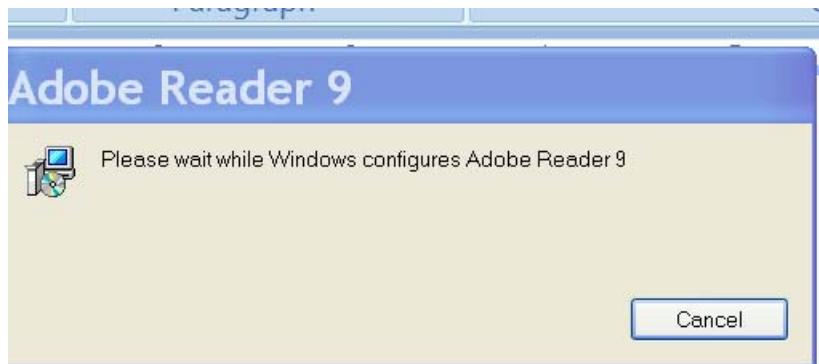
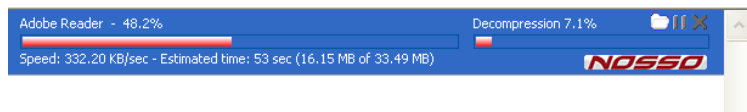
Download and installation progress... 32.2%



Downloads: Adobe Reader

Pause all

A short-cut to resume download and installation from point of interruption has been placed on your desktop.
downloads:



“Accept” the Adobe “agreement”;

NOW, run the system test again;

Internet Explorer version 7 detected. This is sufficient to take this course.
Flash version 7 is installed. This is sufficient to view this course.
Unable to detect Adobe Reader installation. If you believe that it is installed on your computer, [click here to test](#). Otherwise, [click here to install](#).


Adobe Reader is detected. This is sufficient to view the exam.

Read the remaining 2 pages of the “getting started” module.

Getting Started

Getting Started (2 of 3)

Please view these lessons in sequential order. If you would like to exit a lesson before completing it, simply close the lesson. The next time you access that lesson, AgLearn's bookmark feature will give you the option to return to the last screen reviewed.



Lessons must be completed in “sequential” order

This course is not narrated. However, some screens contain a narrated mentor. The character on the right of the screen is the course mentor. The mentor will provide you with examples, explanations, and tips about diversity topics.

Select the mentor for an example.

From page 3 of “getting started”

Step 1: This screen concludes this topic. Close the screen and select another topic from the menu.

=====

Step 2: You should now be at the first screen of the Online Content:

NOTE: DO NOT CLOSE THIS PAGE OR NAVIGATE FROM THIS PAGE WHILE YOU ARE WORKING WITH ONLINE CONTENT: NOW, SELECT “RETURN TO CONTENT STRUCTURE”

Online Content Structure

Re-inventing Diversity for Today's USDA (Supervisors) Fiscal Year 2009
Web Based USDA-ASCR-2008-Diversity-Sup
Revision: 10/30/2008 01:58 PM America/Chicago

Do not close this page or navigate from this page while you are working with online content. Some content may rely on this window to save your progress.

When you have completed the content, you can relaunch the content or use the menus or the links below to navigate elsewhere.








[Return to Content Structure](#)

NOTICE: YOU HAVE COMPLETED THE “GETTING STARTED” MODULE: NOW SELECT “INTRODUCTION”

PERFORM STEPS 1 and 2 (above) for each “module” until you have completed all modules.

Online Content Structure

Re-inventing Diversity for Today's USDA (Supervisors) Fiscal Year 2009
Web Based USDA-ASCR-2008-Diversity-Sup
Revision: 1 - 10/30/2008 01:58 PM America/Chicago

Online Content Structure		
Content Structure	Status	Completion Date
 Getting Started		11/11/2008 12:57 PM America/Chicago
 Getting Started		11/11/2008 12:58 PM America/Chicago
 Civil Rights Diversity		
 Introduction		
 Five Assumptions About Diversity		
 Diversity, Worldviews, and the Role of Unconscious Bias		
 Leadership, Relationships, and Conclusion		

EACH MODULE MUST SHOW A
"COMPLETION DATE" BEFORE THE
SYSTEM CONFIRMS YOUR
COMPLETION OF THE COURSE.